

DIRECT PICK-UP POLICY FOR WEDNESDAY ELECTIVES

AUTHORIZATION FOR DIRECT PICK UP OF STUDENT FROM OFFSITE VENUE

Please let the Wednesday Elective Coordinator, Amy Lofquist, know of any dates you will pick up your student directly from the offsite location. This must be arranged in advance, no later than 5:00 pm on the Tuesday before electives. Last minute requests are difficult to accommodate. Any changes to your plans must be communicated first to the Wednesday Electives Coordinator wed.electives@gmail.com or 425-941-8519. If your student is listed as a direct pick up there will not be a seat in the carpools for him/her back to school on that date.

Adults picking up students must be on-time. Drivers/Chaperones will wait no more than 10 minutes past pick up time. After that time, if there is room in a carpool the student will return to EAS and be dismissed from there. Chaperones cannot leave students unattended to wait for tardy parents. All direct dismissal students must be signed out with the lead chaperone at the venue before departure each week.

Adults showing up without pre-authorization for direct pick up of their student, or other students, is disruptive to the dismissal process and compromises student safety. In addition, there is a lot of work that goes into balancing carpools to ensure that all students who need to get back to EAS have a ride and that we do not unnecessarily schedule carpool drivers when they are not needed. In respect for our carpool drivers, your help in reviewing and communicating any changes to the carpool confirmation that is sent out each Monday is a big part in making this all work. In the event of an unforeseen emergency, sometimes last minute changes must be accommodated. We ask that parents either call the school or Amy Lofquist to communicate these situations. We cannot accommodate last minute “get-together” arrangements between students that affect the carpools on the day of the elective and cause a lot of disruption at pick up time.

Finally, students with scheduled appointments etc. who will not be participating in their elective class need to be picked up and signed out at the school. This goes the same for injuries that prevent a student from participating; the student should remain at school for quiet study or be picked up and signed out at school. As always, the Wednesday Electives Coordinator should be notified as far in advance as possible so that carpools may be adjusted.